

**Organization & Contact**

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\* Required before final submission

**Helpful Tips**

- Limit your use of bullets and other formatting.
- Copy and paste as needed.
- Log into your account at [https://www.GrantRequest.com/SID\\_5841?SA=AM](https://www.GrantRequest.com/SID_5841?SA=AM) to access saved & submitted applications (bookmark this page).
- Add [mail@grantapplication.com](mailto:mail@grantapplication.com) to your safe senders list to ensure you receive all system communications.

**Organization Information**

\* **Organization Name**

\* **Tax ID**  \* **Tax Status**

\* **Mailing Street Address**

\* **City**  \* **County**  \* **State**  \* **Zip Code**

**If the billing address is different than above, please enter it here:**  
 Include Street Address, City, State, Zip Code

**Organization Contact Information**

\* **Prefix**  \* **First Name**  \* **Last Name**

\* **Title**

\* **Primary Phone**  \* **E-mail**

\* **Organization History**

\* **Organization Mission**

**Request Contact Information**

*Who can we contact with questions about this grant application?*

**Same as Organization Contact**

If selected, fields in this section will auto-fill

\* **Prefix**  \* **First Name**  \* **Last Name**

\* **Title**

\* **Primary Phone**  \* **E-mail**

**Leadership Questions**

\* **What is the educational attainment of your organization's leader?**  
 (Educational Institution = School Principal or University President, Nonprofit = Director of Organization, Governmental Entity = Mayor)

\* **How many years of experience does the organization's leader have in your field?**  
 Enter a numerical value (1-10+).

\* **How many people are employed by your organization?**  
 Enter a numerical value.

\* **What is the average number of years of experience of employees?**  
 Enter a numerical value.

\* **How many volunteers does your organization have annually?**  
 Enter a numerical value.

\* **What percentage of first-time volunteers return to volunteer a second time?**  
 Enter a numerical value. %

\* **From how many different groups does your organization receive funding?**  
 Enter a numerical value.

**Does your organization have a strategic plan in place for the next year?**  
 If yes, please check the box below.

**Please select the social media sites your organization posts on regularly:**

**Facebook**  **Facebook Page URL**

**Instagram**  **Instagram Handle**

**LinkedIn**  **LinkedIn Page URL**

**Twitter**  **Twitter Handle**

**Snapchat**  **Snapchat Handle**

**Which social media site does your organization post on most often?**

\* **Please list major key accomplishments of your organization.**  
 \*Examples might include completed projects or any sort of accomplishments of which your organization is proud (i.e. "We have previously planted x number of trees that x number of people enjoy daily."Or "We have raised x dollars to date.")

**Please answer the following questions if your tax status is "Educational Institution":**

**If an Educational Institution, how many teachers/professors are employed by your organization?**

**If an Educational Institution, what percent of teachers/professors have earned past a bachelor's degree?**

**If an Educational Institution, how many vice principals/vice presidents does your educational institution employ?**

**If an Educational Institution and a high school or college/university, what is your school's four-year graduation rate?**

**If an Educational Institution and a K-12 institution, what is your school's average daily attendance rate?**

**If an Educational Institution, how many times per year do you have staff meetings/training?**

**Please answer the following questions if your tax status is "Nonprofit Organization":**

**If a Nonprofit, how many years ago did you receive your tax-exempt status?**  
 Enter a numerical value.

**If a Nonprofit, how many people are on your organization's board of directors?**  
 Enter a numerical value.

**If a Nonprofit, how many times per year does your board meet?**  
 Enter a numerical value.

**If a Nonprofit, does your board have subcommittees?**  
 If yes, please check the box below.

**Please answer the following questions if your tax status is "Governmental Entity":**

**If a Government Entity, what is your city/town's current population?**

**If a Government Entity, is your town population growing, stagnant, or declining?**

**If a Government Entity, how many departments are a part of your city government?**

**If a Government Entity, how often does change happen?**





**Project/Program Details**

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**Project / Program Financial Information**

\* If awarded, what will the funds specifically be utilized for?

\* Project Summary

\* Amount Requested

\* Total Project Cost

\* Number of other project contributors

Enter a numerical value (1-10+). Enter 0 if none.

\* Other Contributors

List all support by local community leaders and volunteers. This should include any cash contributions and in-kind services associated with this project. Enter N/A if none.

\* How will this project be financially sustained?

Example: Will your project require supplies or maintenance in the future? What is your plan for long-term financial support for future needs?

\* Projected Start Date

\* Projected Completion Date

\* Population Served

Select the population your organization best serves.

**Additional Project Details**

\* Describe Project's Progress Evaluation

If approved, we will ask for mid-term and end-of-term project report from your organization. Please describe how the project's progress would best be measured and evaluated.

\* Why do you believe we should fund this project?

**Can you use volunteer support?**

You may be familiar with the Alabama Power Service Organization (APSO), a 501c3 organization comprised of Alabama Power employees and their spouses and children. APSO has 10 chapters across the state and those chapters are always looking for new ways to support their communities. If you are chosen for funding, are there any opportunities for partnership with APSO when you plant your trees? If so, please elaborate below. (If not, please say N/A.)





**Good Roots**

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**Good Roots**

\* **How many trees are you planting?**

Enter numerical value or 0 if your project does not involve planting trees.

\* **What type of trees are you planting?**

Select tree type from drop-down or N/A if your project does not involve planting trees.

\* **What is the average diameter (width across the trunk) in inches of the tree once fully grown 4.5 feet from the ground?** ⓘ

Enter numerical value (inches) or 0 if your project does not involve planting trees.

\* **What land-use type is this tree or beautification item nearest?**

\* **Approximately how much does each tree or beautification item cost?**

Enter numerical value

**What is the estimated foot traffic near the future trees or beautification location?**

Enter numerical value.

**How many other trees or beautification items currently exist in a 100-yard radius around the tree/beautification location?**

Enter numerical value. Enter 0 if none.

**How many caretakers will the trees or beautification items have?**

Enter numerical value. Enter 0 if none.

**How many students will be involved in the planting/care of the trees or beautification items?**

Enter numerical value. Enter 0 if none.

**Number of employees employed to care for the trees or beautification items?**

Enter numerical value. Enter 0 if none.

Save & Finish Later

Next





**Attachments**

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**Attachments**

**Upload Instructions**

1. Click Browse
2. Select File
3. Click Upload

Note: Attachments can be in a number of different file formats. MSWord (.doc, .docx), MSEXcel (.xls, .xlsx), and Adobe Acrobat (.pdf) are the preferred formats for attachments.

**\* Grant Request**

Actual grant request with a cover sheet outlining goals, objectives and specific needs addressed if you were to receive the grant. Include an implementation plan and timeline with an outline for any activities planned in the near future and achievements thus far. Please keep this to no more than four (4) pages.

No file chosen

**\* Project Budget**

Project budget with an evaluation plan with specific criteria for judging the program's effectiveness.

No file chosen

**\* IRS Letter**

A copy of the program's Section 501(c)(3) IRS determination letter

No file chosen

**\* Site Photos**

Please provide a JPEG, PNG, or PDF file.

You may submit multiple photos by combining them into a ZIP file or into one MS-Word or PDF file.

No file chosen

**\* Site Drawings**

Please provide a JPEG, PNG, or PDF file.

You may submit multiple photos by combining them into a ZIP file or into one MS-Word or PDF file.

Technical drawings such as AutoCAD are unacceptable.

No file chosen

**Audited Financial Statement (optional)**

A copy of the program's most recent audited financial statement or three (3) consecutive years of the Form 990

No file chosen

**Operating Budget (optional)**

A copy of the program's current operating budget

No file chosen

**Board and/or Trustees (optional)**

Complete listing of your board of directors and/or trustees.

No file chosen

**Other Supporting Documentation (optional)**

Additional documentation that is relevant to your project.

No file chosen